

City of Salisbury



MARYLAND



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ASSISTANT CITY ADMINISTRATOR

Traffic and Safety Advisory Committee Meeting Minutes

A meeting of the Traffic and Safety Advisory Committee was held on Wednesday, September 26, 2012 at 4:00 pm at the Government Office Building. Those in attendance were:

| | |
|-----------------|--------------------------------------|
| Matt Drew | Committee Member (Term Expires 7/14) |
| Tom Ayd | Committee Member (Term Expires 7/14) |
| Thomas Welsh | Committee Member (Term Expires 7/15) |
| Debbie Campbell | City Council Representative |
| Ray Birch | Department of Public Works |
| Bill Sterling | Department of Public Works |
| Amanda Pollack | Department of Public Works |

Items discussed included:

1. Sterling distributed information packages about the Traffic and Safety Advisory Committee, which included the mission statement and Resolution 744.
2. Resolution 744 created this committee and defined the roles and responsibilities. The Resolution provides for seven (7) members that are appointed by the Mayor and serve for three-year terms.
3. Councilwoman Campbell to discuss the committee membership with the City Attorney to receive clarification as to whether the City Council Representative is one of the seven members.
4. Either three or four new members are needed, depending on the outcome of the City Council Representative. The goal should be to have a citizen member from each quadrant of the City.
5. Sterling to make a direct appeal to Presidents of Neighborhood Associations to seek new members.
6. Resolution 744 states that this Committee shall meet at least once every two months. Councilwoman Campbell noted that the committee may want to consider changing this language to meet at least quarterly.
7. The relationship between this committee and the Traffic and Safety Technical Advisory Committee was discussed. The Technical Advisory Committee was established per Resolution 745, which was distributed in the information package.
8. The Committee would like to initially meet monthly and are targeting the second Wednesday of each month at 5:30 pm. The meetings are scheduled for one hour duration.

9. The Committee members will set the meeting agendas each month. The Public Works staff will coordinate with the Mayor and City Administration about the meeting topics.
10. Agendas and supporting documents shall be issued one week prior to the meeting.
11. Future topics of this committee were discussed and included:
 - a. Intersection of Camden Avenue and South Boulevard, in particular whether there is a need for the northbound left turn lane.
 - b. Proposed Bike Route from Salisbury University to the Government Office building.
 - c. Northeast Collector Bike Path Phase 2.
 - d. Traffic Signal prioritization in the Capital Improvement Plan

The meeting adjourned at 5:05 pm. The next meeting will be held on **Wednesday, October 10, 2012 at 5:30 pm** at the Government Office Building, Room 300.

If you have any corrections to these minutes, please notify the writer within ten (10) days.

Sincerely,

Amanda Pollack
Deputy Director