

City of Salisbury



MARYLAND



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Traffic and Safety Advisory Committee Meeting Minutes

A meeting of the Traffic and Safety Advisory Committee was held on Wednesday, October 10, 2012 at 5:30 pm at Fire Department No. 16 on Cypress Street in Salisbury. Those in attendance were:

Matt Drew	Committee Member (Term Expires 7/14)
Tom Ayd	Committee Member (Term Expires 7/14)
Tom Welsh	Committee Member (Term Expires 7/15)
Debbie Campbell	City Council Representative
Ray Birch	Department of Public Works
Bill Sterling	Department of Public Works
Amanda Pollack	Department of Public Works

Items discussed included:

1. Efforts regarding recruitment of New Members was discussed. Sterling contacted 14 Neighborhood Associations from the North-East, North-West and South-East quadrants that were on record with the Mayor's office. Two (2) Neighborhood Associations responded that they would discuss the request for a new member at their next meeting.
2. Sterling to contact the following people that may be interested in being a member: Mary Kramer (North-East quadrant), Jen Downing (South-East quadrant), and Susan Smith (North-West quadrant).
3. Councilwoman Campbell discussed the committee membership with the City Attorney. The City Council Representative is a voting member. Any observers, including other Council members, would not have voting authority. Additionally, a Council member that is attending in place of Councilwoman Campbell would not have voting authority.
4. The Camden Avenue and South Boulevard intersection was discussed. Traffic counts from September 4, 2012 thru September 6, 2012 were distributed. Birch explained that the counts were performed using long and short tubes. The long tube extended to the northbound left turn lane and the short tube counted the northbound thru traffic and right turns combined. Vandalism occurred on the northbound thru tube sometime in the evening of Wednesday, September 5th, so the data from the northbound thru lanes after that time is not accurate.

5. Councilwoman Campbell noted that there are not ADA compliant ramps in the Camden/South intersection. Sterling discussed the City's process to upgrade ramps to the new ADA standards, which include flatter slopes and truncated dome warning strips.
6. ADA accessibility in City intersections could be a future Committee topic. The City has utilized Community Development Block Grant (CDBG) funds to construct ADA ramps in the past. The CDBG eligibility should be cross checked with ADA accessibility issues.
7. The existing traffic signal at Camden/South is a semi-actuated light. It will remain green on Camden Avenue until there is side street traffic. There are left turn lanes heading north, west and east.
8. To determine if the signal is appropriate or if a multi-way stop could be used, a warrant analysis would need to be performed. The warrant analysis would include tube counts that are set further back from the intersection and would count the total volume of traffic in each direction. Turns would be determined with manual counts. The evaluation would include sight distances and turning radii. One year of accident history would be factored in to the analysis. Birch noted that this work could be performed by City DPW staff.
9. If the intersection is modified to a multi-way stop, then the lights would be set to blinking red for one-year and the left turn lanes would be eliminated.
10. The Camden/South intersection is listed in the Capital Improvements Plan (CIP) for signal upgrades. Pollack to forward the CIP sheets for Traffic Control Devices to the Committee to review prior to the next meeting.
11. Matt Drew made a motion which was seconded by Tom Welsh to recommend that a traffic signal warrant study be performed at the Camden Avenue and South Boulevard intersection. The motion passed unanimously (4 to 0).
12. The proposed Camden spine bike route was discussed and the preliminary plans (dated 8/23/12) were distributed. Ayd asked for pdf copies of the plans. Pollack provided an overview of the proposed work on Camden Avenue and South Boulevard.
13. Sterling noted that the inlet grates would be replaced to provide grates that are bike accessible. Drew noted that some inlet grates on Camden are perpendicular to the travel lane and could be upgraded later. Drew also noted that there are valve covers in the bike lanes that need to be raised, lowered or repaired.
14. Sterling reported that the Flint Trading Company has offered to provide one free green bike lane symbol to the City to see if there is interest to use them elsewhere.
15. The Committee will continue to meet on the second Wednesday of each month at 5:30 pm. Electing a Chairman shall be the first item on the November meeting agenda.

The next meeting will be held on **Wednesday, November 14, 2012 at 5:30 pm** at Fire Department No. 16 on Cypress Street in Salisbury. The agenda and supporting documents shall be issued one week prior to the meeting. If you have any corrections to these minutes, please notify the writer within ten (10) days.

Sincerely,
Amanda Pollack
Deputy Director