

# City of Salisbury



MARYLAND



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ASSISTANT CITY ADMINISTRATOR

## Traffic and Safety Advisory Committee Meeting Minutes

The regular meeting of the Traffic and Safety Advisory Committee was held on Wednesday, February 13, 2013 at 5:30 pm at Fire Department No. 16 on Cypress Street in Salisbury. Those in attendance were:

### Members:

|                 |   |
|-----------------|---|
| Tom Welsh       | Committee Chairman (Term Expires 7/15)      |
| Tom Ayd         | Committee Vice-Chairman (Term Expires 7/14) |
| Mary Creamer    | Committee Member (Term Expires 7/15)        |
| Don Coleman     | Committee Member (Term Expires 7/15)        |
| Matt Drew       | Committee Member (Term Expires 7/14)        |
| Debbie Campbell | City Council Representative                 |

### Support Staff:

|                |                            |
|----------------|----------------------------|
| Ray Birch      | Department of Public Works |
| Bill Sterling  | Department of Public Works |
| Amanda Pollack | Department of Public Works |

### Items discussed included:

1. Pollack distributed copies of Resolution 744 and reviewed the roles and responsibilities of the committee.
2. Nominations were offered for the Committee Chairperson. Tom Welsh was nominated by Debbie Campbell and was elected unanimously. Tom Ayd volunteered to be the Vice-Chairman.
3. Sterling provided information on the State Highway Administration (SHA) Route 13 Business Phases 5 and 6 Drainage Improvements project (Phase 5 is from West College Avenue to north of South Boulevard; Phase 6 is from South Boulevard to Main Street). The sidewalk, ADA ramps, and bike lanes were discussed.
4. There were concerns about the plans for the shared bike lane on Route 13 because it would be narrow (eleven feet wide) with inlets that extend into the travel lane.
5. A motion was made by Drew and seconded by Ayd to write a letter to the Mayor and Council recommending a resolution of support asking the State Highway Administration to provide bike lanes perpendicular to Route 13 at the intersections of Vine Street and South Boulevard in lieu of providing shared bike lane signs along the length of the US13 project. Chairman Welsh asked Pollack to draft the letter for the Committee's review at the next regular meeting.

6. Pollack reviewed information from Maryland Trails Funding Workshop. The three main funding sources are:
  - a. Recreational Trails Program – funded by State Highway Administration for biking and hiking paths. Does not fund design, planning or feasibility.
  - b. Maryland Bikeways Program – funded by Maryland Department of Transportation. Funds projects where biking is a transportation option. Next funding cycle will take applications for grants in May.
  - c. Maryland Transportation Alternatives Program – federal funding. 50% of the state allocation goes to Metropolitan Planning Organizations (MPO). Includes Safe Routes to Schools, sidewalks, and environmental mitigation activities.
7. Discussion will be held at a special meeting about a making a recommendation to submit an application for the next phase of Maryland Bikeways Program funding. Due to time constraints with the committee getting a recommendation out with enough time to be on a March Council work session, the special meeting has been scheduled for March 6, 2013.
8. The following information may be helpful for the committee to review prior to the next meeting regarding bike path studies in the Salisbury area:
  - a. [http://www.swmpo.org/3Content&Pics/HikerBiker\\_FINALPLAN\\_06062012.pdf](http://www.swmpo.org/3Content&Pics/HikerBiker_FINALPLAN_06062012.pdf)
  - b. [https://bikesby.nationbuilder.com/assets/pages/66/Final\\_Report\\_-\\_Spring\\_2012\\_2\\_.pdf](https://bikesby.nationbuilder.com/assets/pages/66/Final_Report_-_Spring_2012_2_.pdf)
  - c. <http://www.arcgis.com/home/webmap/viewer.html?webmap=34a2ceb77edf422a95876c2af77ab42c&extent=-75.6325,38.3298,-75.5588,38.3695>

The special meeting will be held on **Wednesday, March 6, 2013 at 5:30 pm** at Fire Department No. 16 on Cypress Street in Salisbury. The next regular meeting will be held on Wednesday, March 13, 2013, at 5:30 pm at Fire Department No. 16 on Cypress Street in Salisbury.

If you have any corrections to these minutes, please notify the writer within ten (10) days.

Sincerely,  
Amanda Pollack  
Deputy Director