

City of Salisbury



MARYLAND



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MICHAEL S. MOULDS, P.E.
DIRECTOR OF PUBLIC WORKS

JAMES IRETON, JR.
MAYOR

TOM STEVENSON
ACTING CITY ADMINISTRATOR

Traffic and Safety Advisory Committee Meeting Minutes

The regular meeting of the Traffic and Safety Advisory Committee was held on Wednesday, October 9, 2013 at 5:30 pm in Room 300 of the Government Office Building at 125 North Division Street in Salisbury. Those in attendance were:

Members:

Tom Welsh	Committee Chairman (Term Expires 7/15)
Tom Ayd	Committee Vice-Chairman (Term Expires 7/14)
Heather Towers	Committee Member (Term Expires 7/16)
Don Coleman	Committee Member (Term Expires 7/15)
Matt Drew	Committee Member (Term Expires 7/14)
Terry Cohen	City Council Representative

Support Staff:

Ray Birch	Department of Public Works
Bill Sterling	Department of Public Works
Amanda Pollack	Department of Public Works

Items discussed included:

1. Status of Phase 1 bike lane improvements were discussed. The bike path striping, symbols and signage is complete. There are two bicycle friendly inlet grates that are on back order. Once these are in, the project will be complete. An official grant opening ceremony was held on September 5th.
2. The City recently received notice that they were awarded the Phase 2 bike lane grant from the Maryland Bikeways Program. The grant was for bike lanes on South Boulevard between Camden Avenue and Riverside Drive, improved bike lanes on Riverside Drive from College Avenue to Mill Street, and five (5) additional bike racks in Downtown. The work plan for the grant is due to the State by October 28th.
3. Coleman discussed the configuration of Parsons Street and Gay Street with the Fire Department and received no complaints. The Fire Department uses the intersection as part of their training route.
4. Birch provided an update on the Traffic Control Devices in the City's draft Capital Improvements Plan. The projects include providing video detection upgrades at three intersections.

5. Drew noted that he has witnesses people riding in the wrong direction in the new bike lanes on Camden Avenue. Drew is aware of an accident that occurred on 9/24/13 that was not reported. Cohen to ask Tom Stevenson for accident reports in the area. Pollack will discuss this at the Salisbury University Public Works roundtable on October 28th. Suggestions for improvements include adding directional arrows on the pavement and providing wrong way signs.
6. The first 'bury Bike Rack has been installed Downtown. The City has a flyer to provide to interested businesses that want to purchase their own bike rack. The only business to do so is the Wal-Mart in North Salisbury.
7. Drew suggested the establishment of permanent City policy regarding constructing of bike lanes as part of street repaving projects within the Public Right-of-Way. The discussion concluded that adding bike lanes is highly recommended but not mandatory.
8. Drew provided information regarding the Bicycle Friendly Community application. In an email prior to the meeting, the Mayor noted that the committee name and bylaws could not be changed for the purpose of the application. Welsh said that the Committee could review and endorse the application and provide a recommendation of support to the Council. The application is due by February 14, 2014. For the Committee's consideration, here is a link to the application form and brochure:

[https://www.bikeleague.org/sites/lab.huang.radicaldesigns.org/files/Bicycle%20Friendly%20Community%20Application%20Spring%202014\(1\).pdf](https://www.bikeleague.org/sites/lab.huang.radicaldesigns.org/files/Bicycle%20Friendly%20Community%20Application%20Spring%202014(1).pdf)

<https://www.bikeleague.org/sites/lab.huang.radicaldesigns.org/files/BFABrochure2013-rebrand.pdf>

9. There was a suggestion to invite the Police Department to a future meeting to discuss accident trending.

The next regular meeting will be scheduled for November 13, 2013.

If you have any corrections to these minutes, please notify the writer within ten (10) days.

Sincerely,
Amanda Pollack, P.E.
Deputy Director
Salisbury Public Works