

City of Salisbury



MARYLAND



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MICHAEL S. MOULDS, P.E.
DIRECTOR OF PUBLIC WORKS

JAMES IRETON, JR.
MAYOR

TOM STEVENSON
ACTING CITY ADMINISTRATOR

Traffic and Safety Advisory Committee Meeting Minutes

The regular meeting of the Traffic and Safety Advisory Committee was held on Wednesday, November 13, 2013 at 5:30 pm at Fire Department No. 16 on Cypress Street in Salisbury. Those in attendance were:

Members:

Tom Welsh	Committee Chairman (Term Expires 7/15)
Tom Ayd	Committee Vice-Chairman (Term Expires 7/14)
Don Coleman	Committee Member (Term Expires 7/15)
Matt Drew	Committee Member (Term Expires 7/14)
Jennifer Underwood	Committee Member (Term Expires 7/15)
Terry Cohen	City Council Representative

Support Staff:

Ray Birch	Department of Public Works
Bill Sterling	Department of Public Works
Amanda Pollack	Department of Public Works

Public:

David Cook	1226 North Division Street, Salisbury
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Items discussed included:

1. Welsh emailed the website coordinator at Salisbury University about bicycle safety in the new dedicated bike lanes. No response has been received to date. Pollack attended a Public Works Roundtable at SU recently and discussed possible solutions to the problem of bicyclists riding the wrong way on Camden Avenue. At the meeting, SU preferred the option of painting directional arrows in the bike lanes, as opposed to adding wrong way signs.
2. Salisbury Public Works submitted the Maryland Bikeways Program Phase 2 work plan on time by October 28th. The work plan shows that the design will be submitted to the State by the end of February. The design will be bid in May with construction occurring in June and July.
3. The development and endorsement of the Bicycle Friendly Community application was discussed. The application process is extensive and it may take numerous tries for the City

to be accepted as a Bicycle Friendly Community. Welsh recommended that Drew contact Councilwoman Cohen to propose that bike-SBY would author the application and seek endorsement from this Committee, the Mayor, and City Council.

4. Mr. David Cook attended the meeting to discuss traffic patterns around North Salisbury Elementary. Cook provided a package of information and photographs regarding truck traffic on Livingston Street. The truck traffic is primarily generated by trips to the North Salisbury Elementary School cafeteria (food and milk deliveries). Cook noted that the recurring problems include delivery trucks that do not stop at the stop sign on North Division Street and that drive at excessive speeds on Livingston Street. Cohen recommended that Cook call the Mayor's office to get assistance from the Police Department to enforce the traffic violations and noise issues. The Committee did not recommend restricting truck traffic on the street.
5. The last three items on the agenda were not discussed due to time constraints.
6. Welsh to contact the Mayor's office to request that the Salisbury Police Department attend the December meeting to review pedestrian, bike, and vehicle accident and injury data in the City. *A copy of the email to the Mayor and his response is attached to the minutes.*

The next regular meeting is scheduled for **Wednesday, December 11, 2013.**

If you have any corrections to these minutes, please notify the writer within ten (10) days.

Sincerely,
Amanda Pollack, P.E.
Deputy Director
Salisbury Public Works

From: James Ireton
Sent: Thursday, November 14, 2013 1:48 PM
To: Tom Welsh; James Ireton
Cc: Don Coleman; Heather Towers; Jennifer Downing; Mary Creamer; 'Matt Drew'; Terry Cohen; tom@davidlayfield.com; Amanda Pollack; 'Bill Sterling'; Ray Birch
Subject: RE: Salisbury Traffic and Safety Advisory Committee (STSAC) request for police support

Mr. Welsh – Thank you for your email. If the committee has specific questions that come from constituents, we would be happy to have public works and the police department provide data to the committee. Today, if the police department has concerns about traffic they proceed directly to the public works departments via department heads. If the committee has a specific citizen complaint, such as last night near North Salisbury School, we would be happy to provide statistics for you. Hope this helps. Mayor Jim Ireton

From: Tom Welsh [mailto:tom@welshtlc.com]
Sent: Thursday, November 14, 2013 9:30 AM
To: James Ireton
Cc: Don Coleman; Heather Towers; Jennifer Downing; Mary Creamer; 'Matt Drew'; Terry Cohen; tom@davidlayfield.com; tom@welshtlc.com; Amanda Pollack; 'Bill Sterling'; Ray Birch
Subject: Salisbury Traffic and Safety Advisory Committee (STSAC) request for police support

Good Morning, Mr. Mayor:

In an effort to be proactive in addressing traffic and safety concerns within the City, members of STSAC are seeking periodic presentations by the Salisbury Police Department (SPD). Such presentations would include, but not be limited to, identification of locations within the city which SPD feels, by design, are hazardous to traffic and safety and merit further study by STSAC, possibly resulting in recommendations, through your office to Public Works for modifications to such locations.

It is requested that your office authorize STSAC and SPD to schedule such presentations. STSAC meets the second Wednesday of each month, from 1730-1830, at the Fire Station on Cypress Street. These meetings are announced, and, of course, open to the public

Tom Welsh, Chairman
Salisbury Traffic and Safety Advisory Committee
(443) 859-0031