

City of Salisbury



MARYLAND



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MICHAEL S. MOULDS, P.E.
DIRECTOR OF PUBLIC WORKS

JAMES IRETON, JR.
MAYOR

TOM STEVENSON
ACTING CITY ADMINISTRATOR

Traffic and Safety Advisory Committee Meeting Minutes

The regular meeting of the Traffic and Safety Advisory Committee was held on Wednesday, December 11, 2013 at 5:30 pm at Fire Department No. 16 on Cypress Street in Salisbury. Those in attendance were:

Members:

Tom Welsh	Committee Chairman (Term Expires 7/15)
Tom Ayd	Committee Vice-Chairman (Term Expires 7/14)
Mary Creamer	Committee Member (Term Expires 7/15)
Matt Drew	Committee Member (Term Expires 7/14)
Heather Towers	Committee Member (Term Expires 7/16)
Jennifer Underwood	Committee Member (Term Expires 7/15)

Support Staff:

Ray Birch	Department of Public Works
Bill Sterling	Department of Public Works
Amanda Pollack	Department of Public Works

Items discussed included:

1. The agenda was approved with three modifications:
 - i. Add an Old Business item to follow up on the presentation at the November meeting by Mr. David Cook in reference to traffic around North Salisbury Elementary School [Welsh]
 - ii. Add a New Business item to discuss the Camden Avenue and South Division Street intersection [Welsh]
 - iii. Add a New Business item to discuss a recent pedestrian accident at Parkside High School [Drew]
2. The minutes of the November 13, 2013 were approved with no changes.
3. Welsh contacted the Mayor seeking a presentation by the Salisbury Police Department on accidents statistics Citywide. The Mayor requested that the Committee request statistics for specific locations instead of generally for the entire City.

4. Drew distributed a preliminary draft of the Bicycle Friendly Community application. There are voids where Drew will seek input from Public Works and the Police Department. Another draft version will be distributed in January.
5. Mr. David Cook emailed the Committee on December 11, 2013 regarding his dissatisfaction with the Committee's recommendations at the November meeting regarding his complaint about truck traffic around North Salisbury Elementary School. Pollack forwarded the email to the City Administrator and will await direction on how to respond.
6. Welsh reported on a meeting that he attended on December 5th with the Mayor regarding the Main Street Masterplan project. Pollack described the project. The Committee will be asked to provide input during design regarding traffic and pedestrian safety issues. Design is expected to commence in March 2014. Construction of the first phase on East Main Street from Route 13 to Division Street is projected to start in the summer of 2015.
7. Drew introduced the topic of developing a City ordinance for Council approval for adding bike lanes to Phase 2 streets (South Boulevard). Pollack noted that this is being done by Public Works and the ordinance will be presented to Council at the same time as the grant agreement document for the project. The anticipated time frame is in March or April.
8. Welsh received an email from a citizen with concerns about the Camden Avenue and South Division Street intersection. The intersection is in the City's Capital Improvements Plan for future upgrade. Welsh to request accident data at this intersection from the Mayor's office.
9. Drew provided a copy of a Daily Times article that reported a recent pedestrian accident at Parkside High School. The pedestrian accident occurred on a school day with a fog delay and fog may have been a factor. The section of Beaglin Park Drive in front of the school is a County road, however Welsh to request accident data for this road from the Mayor's office.

The next regular meeting is scheduled for **Wednesday, January 8, 2014**.

If you have any corrections to these minutes, please notify the writer within ten (10) days.

Sincerely,
Amanda Pollack, P.E.
Deputy Director
Salisbury Public Works