

City of Salisbury



MARYLAND



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ASSISTANT CITY ADMINISTRATOR

Traffic and Safety Advisory Committee Meeting Minutes

The regular meeting of the Traffic and Safety Advisory Committee was held on Wednesday, February 12, 2014 at 5:30 pm at Fire Department No. 16 on Cypress Street in Salisbury. Those in attendance were:

Members:

Don Coleman	Committee Member (Term Expires 7/15)
Mary Creamer	Committee Member (Term Expires 7/15)
Matt Drew	Committee Member (Term Expires 7/14)
Heather Towers	Committee Member (Term Expires 7/16)
Terry Cohen	City Council Representative

Support Staff:

Bill Sterling	Department of Public Works
Amanda Pollack	Department of Public Works

Items discussed included:

1. Drew chaired the meeting due to the absence of the Chairman and Vice-Chairman.
2. The agenda was approved with modifications to table items 4 and 5. Those items were to discuss Salisbury Police Department accident data and the Committee topics going forward.
3. The minutes of the January 8, 2014 meeting were approved with no changes.
4. Drew presented a final draft of the Bicycle Friendly Community application. The deadline for submitting this application is February 19, 2014. He noted the main deficiencies in the application, as follows:
 - i. Lack of a Bicycle Advisory Committee
 - ii. Lack of a Complete Streets Policy.
 - iii. Lack of a Comprehensive Bicycle Master Plan. (although the MPO study may suffice for this requirement)

5. Based on the deficiencies in the application, the Committee does not recommend submitting the application this year. Instead, the recommendation is for the City to try to address these deficiencies in the next year. Drew to send a recommendation to the Mayor and City Council.
6. Drew noted that Gee Williams at SHA provided a prompt response to his inquiry about a pedestrian accident on Route 50 at Ward Street. SHA is performing an internal analysis of the accident. The information from the analysis will be available in a month.

The next regular meeting is scheduled for **Wednesday, March 12, 2014**, pending agenda items.

If you have any corrections to these minutes, please notify the writer within ten (10) days.

Sincerely,
Amanda Pollack, P.E.
Deputy Director
Salisbury Public Works